

## Detroit-Oakland Chapter

Pioneer District – Barbershop Harmony Society

Chapter Board Meeting Minutes – April 21, 2014

### Board Attendees

Dave Montera – President  
Jim Kunz – VP Music & Performance  
John Balint – VP Marketing & PR  
Roger Boyer – VP Membership & Chapter Development  
Michael Kramb – VP Programs  
Mike Schulte – Treasurer  
Eric VanPoucker – Secretary  
Gary Carpenter – At large  
Mike Matson - At large  
Terry Webner – At large  
Herb Hebner – Immediate Past President

### Guests

John Northey  
Steve Sutherland

### **Dave Montera called the meeting to order at 6:29 pm.**

- Minutes for the February 24, 2014 Chapter Board Meeting, along with the March 10, 2014 Special Chapter Board meeting, were presented for acceptance. ***Motion to accept minutes: Jim Kunz; Second: Terry Webner. Motion carried.***

### Jim Kunz, VP Music & Performance

- Jim Kunz reported that the Music Team held a meeting on April 14, 2014. Jim shared a short summary of that meeting:
  - 1) 2014 Spring Convention Preparation** - The Music Team discussed any last minute preparations for the hospitality suite that DOC is hosting.
  - 2) 2015 Annual Show** –We need: a) to continue introducing songs and developing SP plans by song; b) to solicit bids from headliner quartets; and c) to confirm show date and venue (we are tentatively planning on February 21, 2015 at Clarenceville High School).
  - 3) Nardin Park Event** - We need to confirm the song list (including quartets), review that with Mel Rookus, then develop the script. We are planning on using the Fox Run script/plan as our starting point.
  - 4) New Membership Applications** - The Music Team approve the membership applications submitted by Bob Hack and Bob Hoge. (Steve Sutherland brought to the Board's attention that Bob Hoge has decided not to join DOC at this time.)
  - 5) Chapter Member and Guest Surveys** - The Music Team is working on developing a Chapter Member Survey, along with a Guest Survey.

### Roger Boyer, VP Membership & Chapter Development

- Roger will be distributing Guest Surveys (generated by the Society) to our past Guests.

### Michael Kramb, VP Programs

- Michael provided the Board with copies of the menu provided by the Crowne Plaza Hotel for our Spring 2014 Hospitality Suite. After discussion, it was decided that the Board will purchase a cold hors d'oeuvres of assorted finger sandwiches and pin wheels, at a cost of \$250.00.
- The Board discussed the progress of the Chapter quarteting activities and any changes that may be needed.

### Mike Schulte, Treasurer's Report

- Mike reported that we have an end of the month Grand Total of \$13,796.56 in the Funds Available account, and of that amount, \$11,494.31 is in the Operating Funds.
- After discussion, ***Michael Kramb moved, seconded by Mike Matson, that we approve an expenditure of \$863.92 to pay the Society bill for the coverage of Liability/Accident and Property Insurance.***

### John Balint, VP Marketing & PR

- No report at this time.

### Old/New Business

- Dave Montera reviewed the 2014 Annual Show "budget to actual". Dave and Mike Schulte will be working together to present a 2015 Annual Show Budget to present to the Board next month.
- Dave Montera distributed a "Sample Chapter/Music Survey" to the Board. After discussion, it was decided that Dave will provide updated copies to the Board via email for final review before the survey is distributed to the Chapter Membership.
- Dave Montera announced that our Entertainment Books will be shipped August 4th. Dave discussed the new changes with the Books, along with the new price.
- Dave Montera presented a check to the Chapter in the amount of \$460.67 from the Harmony Foundation. (These are funds that have been designated to our Chapter from those who donate to the Foundation.) Dave also presented a check to the Chapter in the amount of \$250.00, a donation from one of his contacts.
- After discussion, ***Roger Boyer moved, seconded by Terry Webner, that we recommend Bob Hack for membership into the Detroit-Oakland Chapter of the Barbershop Harmony Society. Motion carried.***

***Motion to adjourn: Michael Kramb; Second by Terry Webner. Motion passed.***

Meeting adjourned at 7:29pm.

Respectfully submitted,

Eric VanPoucker, Secretary